



# THE ABERDEEN-ANGUS CATTLE SOCIETY

## **CHARITY TRUSTEES: THE MANAGEMENT AND CONTROL OF CHARITIES IN SCOTLAND AND STATUTORY INDUCTION, TRAINING AND GOVERNANCE**

### INFORMATION SHEET

The Aberdeen-Angus Cattle Society (AACS) has been recognised as a charity in Scotland. We are registered with the Office of the Scottish Charity Regulator (OSCR) under the Scottish Charity Number SC003894.

AACS Directors are also trustees under the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act). The 2005 Act sets out the general duties of charity trustees and all the charity's trustees must work together to make sure those duties are met. Charity trustees are trusted to look after the charity's assets and are responsible for making sure the charity fulfils its charitable purposes. The general duties of a trustee are to:

- Act in the interests of the charity, managing any conflict of interest and putting the charity's interests before their own interests or those of any other person or organisation;
- Seek, in good faith, to ensure that the charity operates in a manner that is consistent with its objects or purposes;
- Act with the care and diligence that is reasonable to expect of a person who is managing the affairs of another person;
- Ensure that the charity complies with the provisions of the 2005 Act.

**Any breach of these duties may be treated as misconduct in the administration of the charity.**

There are certain statutory and regulatory requirements that trustees must meet, as a result of which we ask you to complete and return two declarations (forms 1a and 1b). If you have any questions about these declarations, please call the Secretary to discuss them in confidence.

## **INFORMATION SHEET STATUTORY INDUCTION, TRAINING & GOVERNANCE**

The Directors of the AACS are the trustees of the charity. As trustees they are collectively bound by fiduciary and legal responsibilities.

1. The Chairman, with the support of the Board of Directors, the Chief Executive and the Senior Management is responsible for the induction of new Directors. He or she is also responsible for providing a wider understanding of overall ACCS activities.
2. Upon appointment to the Board of Directors following the AGM, new Directors will attend Directors' Training at the March meeting of Council.
3. Attendance at Board meetings is vital to keep abreast of AACS developments and to exercise your duties as a trustee. If you are unable to attend a meeting, please let the Chairman and Secretary know as soon as possible.
4. Trustees will be provided with the information required to enable them to carry out their duties in the best interests of AACS.
5. The Chairman and Secretary are available if you have any questions about your role, your obligations or AACS.

**PRIOR TO TAKING UP OFFICE, YOU ARE REQUIRED TO STATE YOUR UNDERSTANDING OF AACS ARTICLES OF ASSOCIATION AND BYE-LAWS, BY SIGNING THE TRUSTEE DECLARATION.**